

YOUR MEETING AT THE DOMAINE DE PENTHES



IN THE HEART OF A NINE HECTARES PARK

The Domaine de Penthes is the perfect venue for your corporate event.

The Domaine's nine hectares, close to the International Organizations, offers 5 meeting, conference and banquet rooms with daylight, fully equipped until 250 people.

Our team stay at your disposal and an event coordinator will be specifically dedicated to you.

DAYLIGHT MEETING ROOMS
3KM FROM THE AIRPORT
5KM FROM THE TRAIN STATION

Tel: +41 22 734 47 43
From Monday to Friday - 9h00–17h00
events@penthes.ch
www.penthes.ch

SEMINAR PACKAGES

ALL OUR PACKAGES INCLUDES:

Two coffee breaks: Tea, coffee, fruit juice, pastries in the morning, cake in the afternoon
Room rental from 8:00 a.m. to 6:00 p.m. with daylight
Writing pad and pens
Mineral water
1 screen & 1 beamer or 1 TV Screen, 2 wireless microphones (depending on the room)
Free Wifi
2 flipcharts with spare pads and pens
Coffee machine at your arrival

PENTHES PACKAGE FOR CHF 82.- HT PER PERSON INCLUDES:

From 15 people

Seated lunch - Lunch is served as a BUFFET in our room Cent-Suisses (or other according to our availabilities) with mineral water, coffee or tea.

For groups from 10 to 14 people, we will charge an extra cost of Chf 15.- per person.

BUSINESS PACKAGE FOR CHF 92.- HT PER PERSON INCLUDES:

From 15 people

Seated lunch - Lunch is served as a BUSINESS MENU (starter, main course and dessert) with mineral water, coffee or tea.

For groups from 10 to 14 people, we will charge an extra cost of Chf 15.- per person.

FINGER FOOD PACKAGE FOR CHF 95.- HT PER PERSON INCLUDES:

From 35 people

Standing lunch - Lunch is served as a FINGER FOOD in your meeting room, with mineral water, coffee or tea.

OPTIONS

- | | | |
|--|-----|----------|
| <input type="checkbox"/> Welcome coffee at your arrival including orange juice and 1.5 mini croissant per person | CHF | 6.50.- |
| <input type="checkbox"/> Fruits basket - per person | CHF | 2.00.- |
| <input type="checkbox"/> Sliced fruits - per person (from 15 people) | CHF | 2.00.- |
| <input type="checkbox"/> Wine package for the lunch - 1.5 dl per person | CHF | 7.50.- |
| <input type="checkbox"/> Additional hour from 6:00 p.m. | CHF | 120.00.- |

PERSONALIZED QUOTATION

RENTAL COST INCLUDES:

Room rental with daylight
Writing pad and pens
1 screen & 1 beamer or 1 TV Screen, 2 wireless microphones (depending on the room)
Free Wifi
2 flipcharts with spare pads and pens

LE GRENIER // PAVILLON ALBERT GALLATIN // PAVILLON FONTANA

Room rental from 8:00 a.m. to 6:00 p.m.	CHF	500.-
Half day (8:00 a.m. to 12:00 p.m. or 2:00 p.m. to 6:00 p.m.)	CHF	300.-

ESPACE GALLATIN

Room rental from 8:00 a.m. to 6:00 p.m.	CHF	650.-
---	-----	-------

SALLE D'AFFRY (MUSÉE DES SUISSES DANS LE MONDE)

That room has video camera

Room rental from 8:00 a.m. to 6:00 p.m.	CHF	420.-
Room rental from 8:00 a.m. to 6:00 p.m. / for less than 10 people	CHF	300.-
Half day (8:00 a.m. to 12:00 p.m. or 2:00 p.m. to 6:00 p.m.)	CHF	200.-

Additional hour from 6:00pm	CHF	120.-
-----------------------------	-----	-------

FOOD AND BEVERAGES


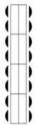
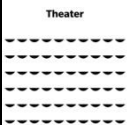
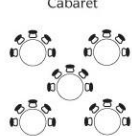
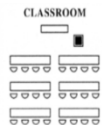
For all specific request, we will send you a personalized quotation

<input type="checkbox"/> Still and sparkling mineral water on tables (unlimited for the full day) per person	CHF	9.00.-
<input type="checkbox"/> Welcome coffee upon your arrival including orange juice and 1.5 mini croissant per person	CHF	6.50.-
<input type="checkbox"/> Fruit basket - per person	CHF	2.00.-
<input type="checkbox"/> Fresh fruit salad - price per person	CHF	2.80.-
<input type="checkbox"/> Coffee break (Coffee machine, fruits juice, pastries or cakes)	CHF	11.00.-
<input type="checkbox"/> Buffet Lunch (or plated lunch), mineral water, coffee or tea	CHF	45.00.-
<input type="checkbox"/> Business Lunch, mineral water, coffee or tea	CHF	56.00.-
<input type="checkbox"/> Wine package during lunch, 1.5 dl per person - Geneva wines	CHF	7.50.-

MEETING ROOMS

We will do our best to honour clients' wishes regarding their choice of space. However, during the reservation process, we assign rooms based on the number of people attending the seminar/conference.

>> **However, we reserve the right to move to another room.**

	Size	U-Shape 	Conference 	Theater 	Cabaret 	CLASSROOM 
Espace Gallatin	225 m ²	60	n.a. ⁽²⁾	250	100*	120
		100 ⁽¹⁾				
Le Grenier	110 m ²	36*	33	100	55	80
Pavillon Fontana	60 m ²	30*	30	60	n.a. ⁽²⁾	30
Pavillon Albert Gallatin	50 m ²	25*	21	45	15	30
Salle d'Affry	32 m ²	15*	15	20	n.a. ⁽²⁾	15

⁽¹⁾ Double U layout

⁽²⁾ n.a.: Not available

*** Standard setup of the meeting room. For any change of setup, fees will be charged.**

TECHNICAL EQUIPMENT AND SOUND SYSTEM PROVIDED BY THE DOMAINE

<input type="checkbox"/> Additional flipchart (with 2 paper rolls of 20 sheets)	per item, per day	CHF	35.-
<input type="checkbox"/> Additional paper roll of 20 sheets for flipchart	per item	CHF	10.-
<input type="checkbox"/> Additional wireless microphone	per item, per day	CHF	35.-
<input type="checkbox"/> Laptop	per item, per day	CHF	120.-
<input type="checkbox"/> Lectern	per item, per day	CHF	50.-
<input type="checkbox"/> Podium until 10 square metres	per sqm. per day	CHF	30.-
<input type="checkbox"/> Mobile sound system (speakers and mix table)	per day	CHF	150.-
<input type="checkbox"/> Videoconference	per day	CHF	150.-
<input type="checkbox"/> Push and talk microphone	On request		

COPIES

<input type="checkbox"/> A4 Sheet 80g	per copy (recto)	CHF	0.50.-
---------------------------------------	------------------	-----	--------

Our seminar packages and room rental prices are without taxes

Espace Gallatin (225 sqm)

This room offers you unique conditions for working with a stunning view on Geneva Lake and Mont-Blanc. The Espace Gallatin is appropriate to welcome 45 to 250 persons depending on the set up you require. Fully equipped space with a sound system (2 wireless microphones), a LED screen and free wifi for all your attendees. Standard setup: cabaret-style. Chf 300.- will be charged in case of changes.



Le Grenier (110 sqm)

Le Grenier is a warm and comfortable room with daylight and air conditioning. Fully equipped space with a sound system (2 wireless microphones), a screen, a beamer and free wifi for all your attendees, this room is appropriate for 35 to 110 persons depending on the set up you require. Standard setup: U-shape. Chf 200.- will be charged in case of changes.



Pavillon Fontana (60 sqm)

The Pavillon Fontana is a functional conference room appropriate for 25 to 60 persons depending on the set up you require. Fully equipped space with a sound system (2 wireless microphones), a screen, a beamer, daylight and free wifi for all your attendees. Standard setup: U-shape. Chf 150.- will be charged in case of changes.



Pavillon Albert Gallatin (50 sqm)

With a stunning view of Geneva Lake and Mont Blanc, this very confidential room is an extension of the Espace Gallatin appropriate for 15 to 45 persons depending on the set up you require. Fully equipped space with a screen, a beamer and free wifi for all your attendees. Standard setup: U-shape. Chf 150.- will be charged in case of changes.



Salle d'Affry (32 sqm)

This private and intimate room in the Château de Penthes fully equipped with a TV Screen and free wifi, can accommodate until 20 persons depending on your set up.

Standard setup: U-shape. Chf 150.- will be charged in case of changes.



AFTERWORK

P'TI DRINK FOR CHF 12.- PER PERSON

(for 30 minutes)

1.5 dl of Geneva wine (white, red and rosé)

3 dl of mineral water and soft drinks

Homemade crackers

HAPPY DRINK FOR CHF 23.50 PER PERSON

(for 1 hour)

2.5 dl of Geneva wine (white, red and rosé)

3 dl of mineral water and soft drinks

Homemade crackers

Olives cake

Hummus flavoured with paprika and argan oil, pita bread

HAPPY BULL' DRINK FOR CHF 35.- PER PERSON

(for 1 hour)

2dl of Champagne Gosset

3 dl of mineral water and soft drinks

Homemade crackers

Olives cake

Hummus flavoured with paprika and argan oil, pita bread

CHAMPAGNE DRINK FOR CHF 56.50 PER PERSON

(for 2 hours)

3dl of Champagne Gosset

3 dl of mineral water and soft drinks

Homemade crackers

Glazed carrot cube with cumin, alfalfa young leaves

Mini sweet bell-pepper stuffed with tuna

Breaded duck foie gras with hazelnuts from Piémont

Assortment of bruschetta with two kinds of tapenade

Local bacon and pickles

In case of beverage package exceeding:

Additional bottle of wine at CHF 35.-

Mineral water / soft at CHF 9.-

Bottle of Champagne Gosset at CHF 86.-

In case of exceeding time of aperitif,
we reserve the right to charge extra costs for the service.

ALSO...

Spritz, Mojito ... (per glass) Chf 12.-

Keg of beer – 20 liters (Cardinal) Chf 180.-

COCKTAIL PIECES FOR CHF 3.50 PER PIECE

Items selected among the suggestions below:

Assortment of bruschetta with Provençale tapenade, tartar of sun-dried tomatoes and eggplant caviar **

Local bacon and pickles ***

Cube of glazed carrot with cumin, alfalfa young leaves ***

Soft cheese, herbs and nuts mini-tart

Sauverny lentils with dried duck breast ***

Mini sweet bell-pepper stuffed with tuna ***

Breaded duck foie gras with hazelnuts from Piémont ***

Fresh and smoked salmon, acid cream *

Tomato tartar with basil ***

Sea bream salpicon with lime and Granny Smith apple *

Cube of smoked tuna and wasabi cream *

Veal tartar flavoured with truffle and parmesan cheese

Hummus flavoured with paprika and argan oil, bread pita **

Cube of Gruyère cheese and grape *

* gluten free

** dairy free

*** gluten and dairy free

Our Food & Beverages prices are taxes included

Terms and conditions - Meetings and Conferences

Signature of the proposal constitutes acceptance of the applicable terms and conditions.

Reservations

Reservations will not be deemed confirmed until the client signs and returns the proposal. A written confirmation received by email will be considered as acceptance of the applicable terms and conditions.

Assignment of rooms by Domaine de Penthes

We will do our best to honour clients' wishes regarding their choice of space. However, during the reservation process, we assign rooms based on the number of people attending the seminar/conference.

To meet the needs of all our clients and provide all with the best possible work setting, we reserve the right to move groups to an identically equipped room without notice.

>> However, we reserve the right to move to another room.

Terms of payment

The final invoice is payable, with no deductions or discounts, within fifteen (15) days of your receiving the invoice.

Prices

Prices specified are those currently in effect and may be modified without notice. Signature of the proposal constitutes acceptance of the prices quoted.

VAT and exemption

All prices do not include VAT. For clients benefiting from a VAT exemption, it is imperative that we receive the form entitled « Usage officiel A or B » prior to the delivery of any services.

Number of participants

The number of participants confirmed in writing **five business (5) days before the event date** will be retained as the basis for the minimum invoice amount. The client will be invoiced for additional participants present the day of the event.

Client's equipment

We will not be liable for any (professional or personal) equipment brought into the meeting spaces by the client; any such equipment is the responsibility of the client and/or the event's participants. Domaine de Penthes does not guarantee that items left behind after the event will be kept.

Liability for damages caused by the client

The client is fully liable for all damage caused by himself or herself, or by guests and service providers (including during the setup and teardown processes).

The client will be invoiced the cost of repairing or replacing damaged property.

Museum

The use of candles inside the Museum, and in Affry room in particular, is strictly prohibited.

Cancellation

Reservation cancellations must be received by Domaine de Penthes no less than thirty (30) business days before the scheduled date of the event. Beyond this deadline, Domaine de Penthes will charge a service fee of 50% of the original quoted amount.

Disclaimer

Should you need to advertise your event, please include the following note in your advertising materials:

"This event is organised independently of the activities of the Institute and Musée des Suisses dans le Monde (Château de Penthes)."

Piano

The piano tuning is not included in the rent of the room Le Grenier

SITE PLAN AND ACCESS

Public transport // TPG

From Geneva Cornavin

Bus 20, stop Penthes

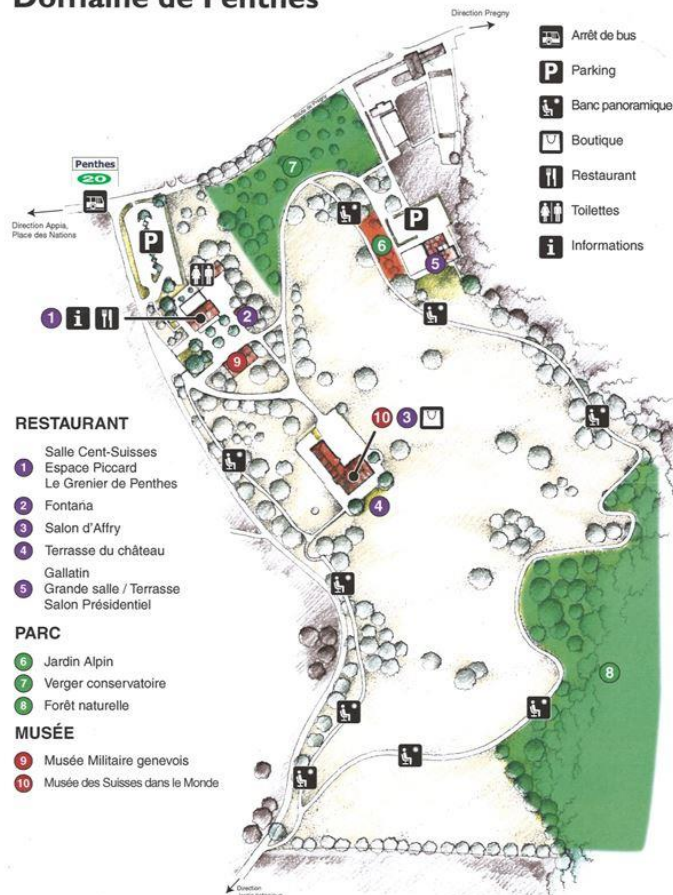
Or Tram 15, stop Nations, then bus 20, stop Penthes

From the airport Geneva Cointrin

Bus 28, stop Appia, then bus 20, stop Penthes

Or bus 5, stop Nations, then bus 20, stop Penthes

Domaine de Penthes



Musée
des Suisses
dans le Monde

*We look forward to welcoming you
at the Domaine de Penthes!*